

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:00 P.M. January 4, 2021

Present: Commissioner Noah, Commissioner Olson, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:17 P.M. With public attendance option via go-to-meeting secured.

Commission Meeting Room Occupancy Restrictions:

The Meeting Room Occupancy Capacity subject to the 6-foot distancing recommendation of Centers for Disease Control and Prevention in addition to the Commissioners and staff who are anticipated to be in attendance is 14.

Social Distancing will be enforced.

The first three persons who appear will be allowed to be present in the meeting location. All other persons may be in attendance virtually via Teleconference.

Public Attendance Teleconference Options:

From your phone, dial:

1-208-315-7154

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.

- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

**§ 74-206 (1) (b)** To consider the evaluation, dismissal, or disciplining of, or hear complaints or charges brought against, a public officer, employee, staff member or individual agent. –

Annual Performance Evaluations-Administration

Entered into Executive Session at 5:24 P.M.

Came out of Executive Session at 6:40 P.M.

A motion was made to approve raises and bonuses for the Fire Chief and Deputy Fire Chief

No Objections

Approved by consensus.

The next Board Meeting is on Tuesday, January 12, 2020 at 5:00 P.M.

Commissioner Noah called the meeting to close at 6:43 P.M.

**Approved:**



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:00 P.M. January 12, 2021

Present: Commissioner Noah, Commissioner Olson (Via Conference Call), Commissioner Erekson, Fire Chief de Jong, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:25 P.M. With public attendance option via go-to-meeting secured.

**Commission Meeting Room Occupancy Restrictions:**

The Meeting Room Occupancy Capacity subject to the 6-foot distancing recommendation of Centers for Disease Control and Prevention in addition to the Commissioners and staff who are anticipated to be in attendance is 14.

Social Distancing will be enforced.

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**Public Attendance Teleconference Options:**

From your phone, dial:  
1-208-315-7154

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting minutes for December 8, 2020 and the special meeting on January 4, 2021.

No Objections

Meeting minutes approved for December 8<sup>th</sup> and January 4<sup>th</sup>.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$176,060.04

No objections

Motion approved

**Old Business:**

1. Valley County-Trauma Intervention Program (TIPS) Update. Nothing new to report

2. Mutual Aid Response Out of County. We will discuss this at next month's meeting.
3. Cares Act Funding Update. No update at this time.

**Fire Chief Report:** Chief de Jong reported on the following:

1. Discussed end of year reporting for call incident data and collections.

**Deputy Chief Report:** Deputy Chief not present

**Office Administrator Report:** Jan stated that she is going to start working on end of year reporting.

**New Business:**

**Action Item:** Galena Consulting Scope of Work/Agreement for Impact Fee Study. Chief de Jong discussed how this study allows us to follow thru with all of the legal requirements for doing impact fee's and then the county or city will collect them on our behalf.

A Motion was made to approve the cost of the Galena Consulting Impact Fee Study.

No Objections

Motion approved by consensus

**Action Item:** Resolution 2021-1- Policy Code Update – Adding Section 7 (providing for approved minutes)

A Motion was made to approve Resolution 2021-1- Policy Code Update

No objections

Motion approved by consensus

**Action Item:** Annual District Appointments:

- Board President/Chairman
- Board Vice Chairman
- Board Secretary
- Board Treasurer
- Fire Chief (Affirm pursuant to the employment agreement)
- Fire Code Official
- Board Attorney
- Office Administrator

A motion was made to keep all appointments as they are excluding the Vice Chair.

No objections

Motion Approved

After discussion a motion was made to appoint Nick Erikson as Vice Chair

No Objections

Motion Approved

**Action Item:** Regular Commissioner Meeting dates and times for year 2021.

A motion was made to continue to have the meetings the second Tuesday of each month and to change the start time of the meetings from 5:00 P.M. to 5:15 P.M.

No Objections

Motion approved by consensus

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, February 9, 2021 at 5:15 P.M.

Commissioner Noah called the meeting to close at 5:56 P.M.

**Approved:**



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. February 9, 2021

Present: Commissioner Noah, Commissioner Olson, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:20 P.M. With public attendance option via go-to-meeting secured.

**Commission Meeting Room Occupancy Restrictions:**

The Meeting Room Occupancy Capacity subject to the 6-foot distancing recommendation of Centers for Disease Control and Prevention in addition to the Commissioners and staff who are anticipated to be in attendance is 14.

Social Distancing will be enforced.

The first three persons who appear will be allowed to be present in the meeting location. All other persons may be in attendance virtually via Teleconference.

**Public Attendance Teleconference Options:**

From your phone, dial:

1-346-248-7799 Meeting ID: 920 8272 8186 Passcode: 014292

Zoom Link:

<https://xoom.us/j/92082728186?pwd=dn1QK1RsSTNDa2toTXp4a0ZOOS82dz09>

Meeting ID: 920 8272 8186 Passcode: 014292

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting on January 12, 2021.

No Objections

Meeting minutes approved for January 12, 2021.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$229,327.40

No objections

Motion approved

### **Old Business:**

1. Valley County-Trauma Intervention Program (TIP) Update. Jan reported that her and one other volunteer from Valley County are currently in the TIP training class. After the training has been completed the TIP Coordinator will be reaching out to Valley County to get the program implemented.
2. Mutual Aid Response Out of County. Deputy Chief Smith presented data to the Commissioners on our cost and time spent for mutual aid response. Deputy Smith will gather some more data on this for further discussion at the next Commission Meeting.
3. Cares Act Funding Update. Deputy Chief Smith reported that we have collected all of the reimbursements.
4. Impact Fee Study Update. Chief de Jong stated that there is not an update at this time.

### **Fire Chief Report:** Chief de Jong reported on the following:

1. Chief de Jong stated that on March 3<sup>rd</sup> Bob Norton will be coming to the station for an all staff meeting on Foundation Development.
2. Chief de Jong reported on meeting with Systems Design to discuss a program for cost recovery on EMS billing.
3. Chief de Jong presented a draft of Senate Bill 1048 to the Commissioners for review and discussion.

### **Deputy Chief Report:** Deputy Chief Smith reported on the following:

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
2. Personnel
  - a. Tyler Paul recognized by family members for stopping and helping on an auto accident on his way to work
  - b. Metz and Beck awarded 2019 Firehouse Michael O. McNamee Award of Valor
3. Cares ACT Funding
  - a. **Discuss and decide on execution of cares act funding- Action Item**
    1. Received re-imbursement and Aeroclave and in service
    2. Awarded \$103k in personnel recovery reimbursement
      - a. Re-imbursement of 2021 OT overage in line item
      - b. Purchase radios
      - c. Other needed expenditures
  - b. COVID-19 Most employees are due for 2nd vaccination
    1. Apparatus

- a. Doing well so far this year
4. Equipment
  - a. Execution of EMS grant for Lucas CPR device. \$11k grant and ~\$4k match
  - b. Waiting to execute the new UTV for go ahead from LOT
5. Interesting Incidents
  - a. 1 Backcountry - 52-year-old w/injured leg, Weather prevented air evac
  - b. Structure fire Pleasant Acres - total loss
  - c. 2/3 codes w/o saves
6. Programming
  - a. In the process of purchasing MDT
7. Policy and Procedures
  - a. Discuss mutual aid response and backcountry rescue funding, decision for future meeting- **Discussion item**
  - b. Binax Now testing
8. Training
  - a. Good start to year and hopefully something will open for members to attend.

**Office Administrator Report:** Jan stated that audit will be on March 10<sup>th</sup>.

**New Business:**

**Action Item:** Set public budget hearing date for FY 2022 (discuss August 24<sup>th</sup>, 2021)

A motion was made to set the public budget hearing date for FY 2022 for August 24<sup>th</sup>, 2021 at 5:15 P.M.  
Motion seconded and approved

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

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- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, March 9, 2021 at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:42 P.M.

**Approved:**

  
Ian Julian, Secretary



McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:55 P.M. March 9, 2021

Present: Commissioner Noah, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:25 P.M. With public attendance option via go-to-meeting secured.

Commission Meeting Room Occupancy Restrictions:

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Social Distancing will be enforced.

The first three persons who appear will be allowed to be present in the meeting location. All other persons may be in attendance virtually via Teleconference.

Public Attendance Teleconference Options:

From your phone, dial:

1-346-248-7799 Meeting ID: 998 8624 5675 Passcode: 356519 Zoom Link:

<https://zoom.us/j/99886245675?pwd=ZEVXVkJEeW5LT0pTTnFuZU5SZRy8wUT09>

Meeting ID: 998 8624 5675 Passcode: 356519

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting on February 9, 2021.

No Objections

Meeting minutes approved for February 9, 2021.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$230,959.71

No objections

Motion approved

**Old Business:**

1. Valley County-Trauma Intervention Program (TIP) Update. Jan reported that she has completed her training. The agreement still needs to be approved before the program starts in Valley County.
2. Mutual Aid Response Out of County. Deputy Chief Smith is still working on this.
3. Cares Act Funding Update. Deputy Chief Smith reported that we have collected all the reimbursements.
4. Impact Fee Study Update. Chief de Jong stated that there is not an update at this time.

**Fire Chief Report:** Chief de Jong reported on the following:

Chief de Jong stated that on March 3<sup>rd</sup> Bob Norton came to the station for an all staff meeting on Foundation Development. All fulltime staff were present for the training and everyone worked together to create a new Values Statement and communication behavior agreement for the Department. Chief de Jong felt that the training went very well and was happy with the outcome.

**Deputy Chief Report:** Deputy Chief Smith reported on the following:

Reports

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics
2. Personnel
  - a. Nothing to report
  2. COVID-19- nothing to report
3. Apparatus
  - a. Slight issue with front drive on E11, warranty repair
4. Equipment
  - a. Fit testing completed
    - a. Few volunteers participated
  - b. Chipper in-service
  - c. Helping with uncovering hydrants
  - d. Request to purchase radios (summary handed out)
5. Interesting Incidents
  - a. Fatal fire
    - a. Hydrant caveat, happened to be one B shift shoveled out a couple days before
  - b. Back country rescue of some ladies that drove up a snowmobile trail and got lost and stuck

6. Programming

- a. CAD implementation training next week
- b. Live April 6th

7. Policy and Procedures

- a. Mutual aid response and backcountry rescue- no progress last month
- b. Submitted new medical supervision plan to Dr. Curtin
- c. Met with Dr. Curtin and Heather Norton
  - a. Going to tighten some sheesh up around here
    - 1. Protocol compliance
    - 2. Medication accuracy
    - 3. Cardiac arrest procedures
    - 4. TSE monitoring
    - 5. Better QA/QI follow up and follow through

8. Training

- a. Good start to year and hopefully some opens for members to attend.
- b. Members are trained and can perform an antigen test on patients and members
- c. Foundation development training
  - a. Vision, Mission, Values

**Office Administrator Report:** Jan stated that audit will be on March 10<sup>th</sup>.

**New Business:**

- 1. III-A Health Trust Report: Amy Manning with III-A was present via video conference to present the report to the Commissioners and present staff.
- 2. Fee-Schedule-Chief de Jong is still working on this.
- 3. Radio Purchase Order-Deputy Chief Smith submitted a request to purchase 16 new radios on the NASPO purchasing contract in the amount of \$45,015.92. The Department received \$103,000 from the Cares Funding Act which would assist in covering the cost of the new radios.  
No objections  
Motion to purchase new radios approved

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

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- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, April 13th, 2021 at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:42 P.M.

**Approved:**

A handwritten signature in blue ink that reads "Jan Julian". The signature is written in a cursive, flowing style.

Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. April 13, 2021

Present: Commissioner Erekson, Commissioner Olson (via conference call), Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian, Volunteer Bob Vosskuhler

Commissioner Noah called the meeting to order at 5:25 P.M. With public attendance option via go-to-meeting secured.

**Commission Meeting Room Occupancy Restrictions:**

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From your phone, dial:

1-346-248-7799 Meeting ID: 998 8624 5675 Passcode: 356519

Zoom Link:

<https://zoom.us/j/99886245675?pwd=ZfVXVkJEeW5LT0pTTnFuZU5ZRY8wUT09>

Meeting ID: 998 8624 5675 Passcode: 356519

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting on March 9, 2021.

No Objections

Meeting minutes approved for March 9, 2021.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was accepted with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$217,232.67

No objections

Motion approved

### Old Business:

1. Valley County-Trauma Intervention Program (TIP) Update. Kimber the TIP Coordinator met with McCall Police Department and Valley County Sheriff's Office and Dispatch to explain the program and let them know that we are live with the program in Valley County now.
2. Mutual Aid Response Out of County. Deputy Chief Smith reported that he is still working on this.
3. Impact Fee Study Update. Chief de Jong reported that Donnelly Fire District is not moving forward with impact fees, but McCall and Cascade are. The County and City need to form a policy for the fees. Chief de Jong will keep us updated as this moves forward.

### Fire Chief Report: Chief de Jong reported on the following:

1. Chief de Jong stated that he has been working with the other fire districts to get rural fire codes and fee schedules standardized

### Deputy Chief Report: Deputy Chief Smith reported on the following:

#### Reports

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics
2. Personnel
  - a. COVID-19
    - a. Had an unfortunate exposure that created increased precautions, lock down and, personnel quarantine.
3. Apparatus
  - a. McMahan put a new wrap on the sled that was wrecked a couple months ago, and it looks great
4. Equipment
  - a. Hazmat trailer- we want to donate it back to SLM.
    - a. We received grant from SLM to purchase it
    - b. HM program at McCall is not feasible
      1. Trailer contained an assortment of less than helpful items geared largely towards a HM tech level
      2. We cannot maintain the training or resources to have a tech HM team
      3. State funds these teams
      4. Perpetua is going to provide a trailer with operations level tentatively to be based centrally
  - b. Radios ordered per request
  - c. All frontline apparatus have MDTs

5. Interesting Incidents
  - a. 1 back country rescue
6. Programming
  - a. CAD implemented and working through some bugs
  - b. Tango Tango live and waiting to roll out to call paid
7. Policy and Procedures
8. Training
  - a. Bringing back volunteers April 14th
  - b. Hope to establish expectations post COVID- 19

**Office Administrator Report:** Jan stated that she has been working on the audit. The auditors report has been postponed to next month.

**New Business:**

**Action Item:** Audit Report: The Audit Report has been postponed to a further date

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

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- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, May 11, 2021 at 5:15 P.M.

Commissioner Noah called the meeting to close at 7:12 P.M.

**Approved:**

  
Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. May 11, 2021

Present: Commissioner Noah, Commissioner Olson, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:20 P.M. With public attendance option via go-to-meeting secured.

Commission Meeting Room Occupancy Restrictions:

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Social Distancing will be enforced.

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Public Attendance Teleconference Options:

From your phone, dial:

1-346-248-7799 Meeting ID: 484 263 8007 Passcode: 911

Zoom Link:

<https://zoom.us/j/4842638007?pwd=RkdNVzJQaW15dGpHdXRyUWdoQXlDz09>

Meeting ID: 484 263 8007 Passcode: 911

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting minutes for April 13, 2021

No Objections

Meeting minutes approved for April 13, 2021.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$199,635.28

No objections

Motion approved



## Old Business:

1. Fee Schedule-Consider publishing and holding public hearing: Chief de Jong discussed the fee schedule with Commissioners and will have Bill Gigray draft a resolution.
  2. Impact Fee Study – 10-year Capital Improvement Plan – Growth Related: Discussion was held.
- **Fire Chief Report:** Chief de Jong reported on the following:
    - Chief de Jong stated that Valley Wide Coop is planning a new gas station at the old rodeo grounds by Franklin Building Supply and he met with them about fire protection. Chief de Jong also reported that he is going to be meeting with David Carey about possibly putting an engine at Jug Mountain Ranch.
  - **Deputy Chief Report:** Deputy Chief Smith reported on the following:
    - Statistic and Data
      - Call trends
      - Training numbers
      - Other metrics
    - Personnel
      - Open station to volunteers with an "association meeting", 3 online and 6 in person
      - Met with Matt Caldwell - outlined expectations, again, he was touching base with volunteers
      - Chief sent open letter with expectations to all, they are supposed to communicate their intent or will be placed inactive? responses
      - Illustrated need for participation
      - Outlined support roles and training req. (building task books for this)
    - Apparatus
      - Winter to Summer change over- snowmachine for ATV and boat
    - Equipment
      - Hazmat trailer- want to donate it back to SLM.
        - We received grant from SLM to purchase it
        - HM program at McCall is not feasible
          - Trailer contained an assortment of less than helpful items geared largely towards a HM tech level
          - We cannot maintain the training or resources to have a tech HM team
          - State funds these teams
          - Perpetua is going to provide a trailer with operations level tentatively to be based centrally
      - Radios Arrive 1st of June
      - Looking at new video laryngoscopes and will pursue a state grant to replace 1/2 needed
      - Getting ready to list/sell L11, it fared winter well in storage
    - Interesting Incidents
      - None- not one interesting event

- Programming
  - Not much to report
- Policy and Procedures
  - Nothing groundbreaking of Commissioner concern- response procedural guidelines
  - Mutual aid and out of district response
    - Council- still no call back
    - Meadows - Received previous mutual aid agreement from Meadows, signed 2018 Fire and 2016 EMS. Should be updated, direction?
    - Riggins- No response yet
- Training
  - Thiry returned from a high intensity fireground class in Indy, Desmond attended last fall, and they both got a lot out of it
  - Working on bringing a CMC rope rescue class to McCall
  - Live fire training in June
  - Swift water refresher coming up this month

**Office Administrator Report:** Jan stated that the audit is mainly what she has been working on.

**New Business:**

**Action Item:**

1. 2020 Audit Report: John Russell from Zwygart and Associates presented the 2020 Audit Report for review and discussion. Commissioner Erekson asked for time to review the Audit Report and discuss it further at the next Commission Meeting June 8, 2021.
2. Surplus Apparatus and Equipment-Ladder 11 & Hazmat-Mat Trailer:
  - Motion was made to donate the Hazmat-Mat Trailer back to St. Luke's McCall
  - Motion seconded
  - Motion Carried
  - Ladder 11: After discussion Deputy Chief Smith will have Burley Mountain list it on consignment and see what happens.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

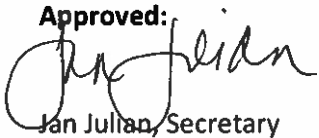
- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, June 8th, 2021, at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:42 P.M.

Approved:

A handwritten signature in black ink, appearing to read "Jan Julian". The signature is written in a cursive style with a large initial "J".

Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:17 P.M. June 8, 2021

Present: Commissioner Noah, Commissioner Olson, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:17 P.M.

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting on May 11, 2021.

No Objections

Meeting minutes approved

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$208,438.94

No objections

Motion approved

**Action Item:**

**Old Business:**

1. 2020 Audit Approval

Motion was made to accept the 2020 Audit Report

No objections

Motion approved

2. Impact Fee Study-Update: Chief de Jong has a meeting this week and then this item needs to get on the City Counsels agenda.

**Fire Chief Report:** Chief de Jong reported on the following:

1. Chief de Jong and Deputy Chief Smith went to the Idaho Fire Chiefs Conference. Ann Wescott with Galena Consultant's was present, and they discussed House Bill 389 and the ramifications of it on Fire Districts.

2. A letter was sent out to the volunteers asking them to recommit or resign their positions.

3. The Department is currently down to shift employee's all extra covering shifts.

**Deputy Chief Report:** Deputy Chief Smith reported on the following:

#### Reports

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics
2. Personnel
  - a. Volunteer activity 2-3 per training
    1. Created task book and outlining training
    2. Process of vetting volunteer candidates
3. Apparatus
  - a. Squad blew a turbo, age and usage to blame
4. Equipment
  - a. Waiting for radios
  - b. New video laryngoscopes
  - c. DELETE C
5. Interesting Incidents
  - a. None- not one interesting event
6. Programming
  - a. No report
7. Policy and Procedures
  - a. Rendezvous policy 601. 01. 01
    - a. Tried to reach out to them with little response, see email with policy for justification
  2. *In previous meetings, we have discussed mutual requests (primarily EMS), and I was tasked with reaching out to the agencies and "educating" them on what services we could provide. I have made numerous attempts to contact all rendezvous agencies and have only had success with Riggins and Meadows Valley. In addition, our personnel have asked for clear and consistent guidance on how to respond to a request for mutual aid. Considering these points, I have concluded that making a procedure for the crews to apply gives them the needed guidance; while serving as a checklist for the agencies to complete before as we consider committing to a rendezvous. I think that this is in the best interest of our district, providing approved directive from the Commission on when, where, and how we commit district resource for non-district work. I have attached a copy and a link if you wish to make edits on the document. Thanks*

8. Training

- a. State-live fire trainer here in 2 weeks for training
- b. Completed swift water refresher

**Office Administrator Report:** Jan stated that she has been working on cleaning up old errors in quick books

**Action Item:**

**New Business:**

1. 2021 Cooperative Fire Agreement USFS: Chief de Jong was involved in several meetings on this at the Fire Chief's Conference. There was an additional meeting with SITPA, Payette and Boise National Forest as well as Cascade and Donnelly Fire Chiefs. Chief de Jong stated the items that were concerning in the original agreement are no longer in this current agreement. A Motion was made to have Chief de Jong sign the agreement  
No Objection  
Motion to have Chief de Jong sign the 2021 USFS Cooperative Fire Agreement-approved
2. Video Laryngoscope purchase: Discussion was had on this item purchase.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is on Tuesday, July 13th, 2021, at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:25 P.M.

**Approved:**

  
Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:24 P.M. July 13, 2021

Present: Commissioner Noah, Commissioner Olson, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:17 P.M.

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting on June 8, 2021.

No Objections

Meeting minutes approved

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$150,630.83

No objections

Motion approved

**Action Item:**

**Old Business:**

1. **Impact Fee Study-Update:** Chief de Jong stated that we need to get on the City's agenda and present them with a resolution to form a joint impact fee advisory committee.
2. **Video Laryngoscope Purchase-Update:** There were a couple of items under medical expenses that were offset with grant money received so there is money in the budget for the laryngoscope purchase.

**Fire Chief Report:** Chief de Jong reported on the following:

1. Chief de Jong has been involved with a lot of code planning for new development and construction and inspections.
2. 4-Corners Communication is completing a cyber security analysis for the Department

**Deputy Chief Report:** Deputy Chief Smith reported on the following:

## Reports

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics
2. Personnel
  - a. Volunteer waning
  - b. Out of 20(ish) volunteer applications- 3 ride along were completed
  - c. One Paramedic is still out until end of July tentatively
3. Apparatus
  - a. E11 going in for warranty work
4. Equipment
  - a. Waiting for radios
  - b. New video laryngoscopes waiting for training to be placed in service
5. Interesting Incidents
  - a. A lot of activity at the Cliffs
  - b. Handful of illegal fireworks complaints
  - c. No actual fires from fireworks reported
6. Programming
  - a. No report
7. Policy and Procedures
  - a. Nothing to report
8. Training
  - a. State burn live fire training went well

### **Office Administrator Report:** Jan reported on the following:

1. Continuing to clean up old Quick Books entries and complete online training classes
2. Went out on first T.I.P. call

### **Action Item:**

#### **New Business:**

1. Consider Resolution # 07-01-21 Motor Vehicle Collision Fee Schedule:  
A Motion was made to approve the Resolution as drafted  
No Objection  
Motion approved by consensus
2. Brundage Mountain Annexation Feasibility Study: Chief de Jong and Deputy Chief Smith met with Ken Rider with Brundage to go over their development plans. Chief de Jong spoke with



Bill Gigray, and he thinks that we should have an agreement with Brundage to complete a feasibility study at their expense to see what it would cost to annex them into the district. Bill Gigray is working on a development feasibility study agreement.

A Motion was made to move forward with the development feasibility study agreement

No Objection

Motion approved by consensus

3. McCall Fire Protection District Financial Study: No action was taken on this

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

• [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.

• The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Special Budget Workshop Meeting is on Monday, July 26th, 2021, at 5:15 P.M.

The next Regular Meeting is on Tuesday, August 10<sup>th</sup>, 2021, at 5:15 P.M.

The Budget Hearing Meeting is on August 24<sup>th</sup>, 2021, at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:24 P.M.

**Approved:**



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS SPECIAL MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. July 26, 2021

Present: Commissioner Noah, Commissioner Erikson, Fire Chief de Jong, Deputy Chief Travis Smith,  
Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:18 P.M.

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Public Input:** No public input

**Action Item:** Approval of pre-payment for UTV purchase: Deputy Chief Smith explained to purchase our new UTV the Department is required to put a \$2000 deposit down to get it ordered from the vendor.

Motion Made to approve the down payment of \$2000 to Dennis Dillon to order the new UTV

No Objections

Motion Approved

**Old Business:** Financial Study-Galina Consulting: Chief de Jong explained how beneficial it would be to have Galina Consultants complete the financial study.

Motion made to have chief de Jong get the districts portion of the financial study started with Galena Consulting.

No Objections

Motion Approved

2021 Budget Committee Workshop: Chief de Jong presented the Proposed McCall Fire Line-Item Budget for FY 2022. The commissioners agreed to have the draft budget published for the public hearing as presented.

The next Board Meeting is on Tuesday, August 10, 2021, at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:25 P.M.

Approved:



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. August 10, 2021

Present: Commissioner Noah, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Travis Smith,  
Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:19 P.M.

**Action Item:** Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

No objections

Agenda and posting for meeting approved by consensus.

**Action Item:** Approval of the regular meeting minutes for July 13, 2021, and the special meeting minutes for July 26, 2021

No Objections

Meeting minutes approved for July 13, 2021, and July 26, 2021.

**Public Input:** No public input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The financial report was approved with no objections.

**Action Item:** A motion was made for the disbursement of funds to pay the bills in the amount of \$273,932.10

No objections

Motion approved

**Old Business:**

1. **Impact Fee Study-Update:** Chief de Jong had a meeting with City Council, and this will be on the agenda Thursday night for a resolution to form an impact fee advisory committee.
2. **Consider Brundage Mountain Annexation Feasibility Study Agreement:** Chief de Jong presented the Commissioners with a copy of the Annexation Feasibility Study Agreement which was reviewed by Bill Gigray.  
Motion was made to sign the Brundage Mountain Annexation Feasibility Study Agreement Contract so it can be presented to Brundage for review  
No Objections  
Motion Approved and Contract signed
3. **Consider Galena Consulting scope of work for financial studies:** Chief de Jong presented the Commissioners with a copy of the McCall Fire Protection District Financial Analysis Scope of Work.  
Motion was made to move forward with this  
No Objections  
Motion Approved

- **Fire Chief Report:** Chief de Jong reported on the following:
  - Fill the boot was last weekend and we set a record of almost \$13,000.
  - Joe Becker's Memorial will be Sunday, August 29<sup>th</sup> at the McCall Golf Course at 2:00 P.M.
  - Wednesday, August 18<sup>th</sup> is the Medal of Honor Ceremony at the Capital in Boise.
- **Deputy Chief Report:** Deputy Chief Smith reported on the following:
  - **Statistic and Data**
    - Call trends
    - Training numbers
    - Other metrics
    - Fill the Boot
  - **Personnel**
    - Sent one on Wildland Deployment and he has returned
    - Our injured medic is back on duty
  - **Apparatus**
    - E11 is in for warranty work
  - **Equipment**
    - Nothing new to report
  - **Interesting Incidents**
    - Structure fire on Strawberry
    - MVC at 3rd and Lake, bomb threat and a DUI all wrapped up in one incident
  - **Programming**
    - Nothing to report
  - **Policy and Procedures**
    - Nothing to report
  - **Training**
    - Nothing to report

**Office Administrator Report:** Jan stated that she reached out to Stacy Carter with Precise Bookkeeping about coming up to do Quick Books online training sometime in September.

**New Business:**

**Action Item:**

1. 2021 Brundage Mountain Contract for Fire Protection: Chief de Jong presented the 2021 Brundage Mountain Contract for Fire Protection to the Commissioners for signatures.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

No Executive Session Held

The next Board Meeting is the budget hearing on Tuesday, August 24<sup>th</sup> at 5:15 P.M., and the next regular commissioner meeting is on Tuesday, September 14, 2021, at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:14 P.M.

Approved:



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:15 P.M. August 24, 2021

Present: Commissioner Noah (via zoom), Commissioner Erekson, Fire Chief de Jong, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:22 P.M.

**Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.**

No objections

Agenda and posting for meeting approved by consensus.

**Action Item: Public Hearing – Budget Fiscal Year 2022 – January 1-December 31, 2022**

- Motion was made to Open the Hearing
- Staff Report: Chief de Jong presented the Commission with the legal posting of the Publishers Affidavit of Publication. The Department is levying \$1,8750,224.00. There were zero requests for public comment.
- Discussion: No discussion from Commissioners
- Public Input- No public input
- Hearing Closed by Commission

**Action Item: Approval of the regular meeting minutes for August 10<sup>th</sup>, 2021.**

No Objections

Meeting minutes approved for August 10<sup>th</sup>, 2021

**Public Input – No public input**

**New Business:**

**Action Item:**

1. Discuss and consider approving the FY 2022 Budget as presented. Chairman Noah to sign Valley County Budget 1.2 Form:
  - Motion made to approve the FY 2022 Budget
  - No Objections
  - Motion approved by consensus

The next regular commission meeting is on Tuesday, September 14<sup>th</sup> at 5:15 P.M.

Commissioner Noah called the meeting to close at 5:35 P.M.

**Approved:**



Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:21 P.M. September 14, 2021

Present: Commissioner Noah, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Smith,  
Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:22 P.M.

**Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.**

No objections

Agenda and posting for meeting approved by consensus.

**Action Item: Approval of regular meeting minutes from August 24, 2021**

No Objections

Meeting minutes approved

**Public Input:**

No Public Input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The Financial report was approved with no objections.

**Action Item:** A motion was made for disbursement of funds to pay the bills in the amount of \$191,645.39

**Old Business:**

1. Brundage Mountain Annexation Feasibility Study Agreement-Update: Chief de Jong stated that he has sent everything to Brundage and has not heard back from them. The district did receive payment for the 2021 contract for fire protection services.-The commissioners were provided with a draft copy of the contract between the Department and Adams County for fire prevention services done at Brundage. The agreement will be put on the October agenda as an action item.

**Reports:**

**Fire Chief Report:** Chief de Jong stated that he is working on the financial plan for the District with Galena Consulting.

**Deputy Chief Report:**

Reports

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics

2. Personnel
  - a. Lots of COVID going around
  - b. Station lock downs, masks, etc.
3. Apparatus
  - a. 100%
4. Equipment
  - a. No Report
5. Interesting Incidents
  - a. Wildland fire at Meckel's Pit
6. Programming
  - a. No report
7. Policy and Procedures
  - a. 205 Uniform Standards
  - b. 300 Apparatus Driving Safety
  - c. 405 Structure fire response
  - d. 700 Training Record Entry and Management
8. Training
  - a. No report

**Administrator Report:** Jan stated that she is going to meet with Stacy Carter on September 21<sup>st</sup> for Quick Books Online training.

**New Business:**

**Action Item:**

1. MFPD Commissioner election -Petition of Candidacy Update: Chief de Jong stated all election forms have been completed and that commissioner Noah and commissioner Olson were the only people to file for their seats.
2. Discuss and give staff direction regarding COVID-19-time off usage: Commissioner Erekson asked for some documentation on what other Departments are doing for some ideas for direction.
3. Resolution 2021-2: Amend Policy Code Title 11 for Senate Bill 1042a-Request for Qualifications.
4. Resolution 2021-3: Amend Policy Code Title 16 for Juneteenth added as a holiday.
5. Resolution 2021-4: Amend Policy Code Title 11 for Senate Bill 1086 – No Boycott of Israel.

The Commissioners would like to delay the review on these Resolutions until the next Commission Meeting on Tuesday, October 12<sup>th</sup>, 2021.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session.



[No action will be taken in executive session.]

The next regular commission meeting is on Tuesday, October 12<sup>th</sup> at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:27 P.M.

**Approved:**

A handwritten signature in blue ink, appearing to read "Jan Julian", written over a circular stamp.

Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:20 P.M. October 12, 2021

Present: Commissioner Noah (Via Conference Call), Commissioner Erekson, Commissioner Olson, Fire Chief de Jong, Deputy Chief Smith, Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:20 P.M.

**Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.**

No objections

Agenda and posting for meeting approved by consensus.

**Action Item: Approval of regular meeting minutes from September 14, 2021**

No Objections

Meeting minutes approved

**Public Input:**

No Public Input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The Financial report was approved with no objections.

**Action Item:** A motion was made for disbursement of funds to pay the bills in the amount of \$129,535.21

**Old Business:**

1. Brundage Mountain Annexation Feasibility Study Agreement-Update: Chief de Jong stated that there was not an update to be given at this time.

2. Resolution 2021-2: Amend Policy Code Title 11 for Senate Bill 1042a-Request for Qualifications:

Motion was made to adopt Resolution 2021-2: Amend Policy Code Title 11 for Senate Bill 1042a-Request for Qualifications

No Objections

Motion Approved

3. Resolution 2021-3: Amend Policy Code Title 16 for Juneteenth added as a holiday.

Motion was made to adopt Resolution 2021-3: Amend Policy Code Title 16 for Juneteenth added as a holiday.

No Objections

Motion Approved

4. Resolution 2021-4: Amend Policy Code Title 11 for Senate Bill 1086 – No Boycott of Israel

Motion was made to adopt Resolution 2021-4: Amend Policy Code Title 11 for Senate Bill 1086 – No Boycott of Israel

No Objections

Motion Approved

## Reports:

### Fire Chief Report:

Chief de Jong discussed a concerned citizen call from a resident on Clements Drive in McCall regarding response concerns to that area. Chief de Jong stated he believes he resolved the concerned citizen call.

Chief de Jong also stated that Valley County did adopt an Impact Fee Advisory Committee and they are working on getting it put together. The City of McCall Impact Fee Advisory Committee will be having it's first meeting in November.

### Deputy Chief Report:

#### Reports

1. Statistic and Data
  - a. No report
2. Personnel
  - a. There are no current issues
3. Apparatus
  - a. Ladder Truck Discussion.

**Administrator Report:** Jan stated that she met with Stacy Carter for some Quick Books Online Training. Stacy is currently in the process of cleaning up McCall Fire's Quick Books Online account and this should all be completed by the next Commission Meeting.

### New Business:

#### Action Item:

1. Valley County EMS Contract for use of services and equipment FY2022: Chief de Jong presented the new Valley County EMS Contract for use of services and equipment FY2022.  
Motion was made to approve the Valley County EMS Contract for use of services and equipment FY2022  
No Objections  
Motion Approved
2. Ladder Truck Surplus-Next Steps (list, auction). Discussion was held and the Commissioners agreed for let Deputy Chief Smith proceed in trying to sell the Ladder Truck.

### Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

The next regular commission meeting is on Tuesday, November 9<sup>th</sup> at 5:15 P.M.

Commissioner Noah called the meeting to close at 6:26 P.M.

**Approved:**

Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:20 P.M. November 9, 2021

Present: Commissioner Noah, Commissioner Erikson, Fire Chief de Jong, Deputy Chief Smith,  
Administrator Jan Julian, Firefighter Craig Peterson

Commissioner Noah called the meeting to order at 5:24 P.M.

**Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.**

No objections

Agenda and posting for meeting approved by consensus.

**Action Item: Approval of regular meeting minutes from October 12, 2021**

No Objections

Meeting minutes approved

**Public Input:**

No Public Input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The Financial report was approved with no objections.

**Action Item:** A motion was made for disbursement of funds to pay the bills in the amount of \$154,617.49

**Old Business:**

1. Brundage Mountain Annexation Feasibility Study Agreement-Update: Chief de Jong stated He and Deputy Chief Smith met with Bob Looper and Ken Rider from Brundage to talk about the Annexation Feasibility Study. They did agree to pay for the Annexation Feasibility Study and move forward with it.

2. COVID-19 Time Off Usage: After discussion Garrett said that he would check into long term disability plans. If someone is sick and they have any COVID symptoms the employee needs to report to Chief Smith.

**Reports:**

**Fire Chief Report:**

Chief de Jong state there is an Impact Fee Advisory Committee meeting coming up for City and County. The Financial ten year Study and the Brundage Annexation Feasibility study should be getting completed soon as well.

**Deputy Chief Report:**

**Reports**

1. Statistic and Data
  - a. Call trends
  - b. Training numbers
  - c. Other metrics
  - d.
  
2. Personnel
  - a. Nothing to report
  - b.
3. Apparatus
  - a. 100%
4. Equipment
  - a. No Report
  
5. Interesting Incidents
  - a. No report
  - b.
6. Programming
  - a. No report
7. Policy and Procedures
  - a. No report
8. Training
  - a. No report

**Incidents per Code**

**Administrator Report:** Jan stated that Stacy Carter is still working on the Quick Books Account. Stacy is also going to be completing the monthly bank reconciliation reports as well for the time being.

**New Business:**

There was no new business to discuss.

**Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)**

- [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote.
- The Action item is also the voice vote to come out of executive session and resume regular session. [No action will be taken in executive session.]

The next regular commission meeting is on Tuesday, December 14, at 5:15 P.M.

Commissioner Noah called the meeting to close at 7:01 P.M.

**Approved:**

  
Jan Julian, Secretary

McCall FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS MEETING  
201 Deinhard Lane, McCall, ID  
5:20 P.M. December 13, 2021

Present: Commissioner Noah, Commissioner Erekson, Fire Chief de Jong, Deputy Chief Smith,  
Administrator Jan Julian

Commissioner Noah called the meeting to order at 5:24 P.M.

**Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.**

No objections

Agenda and posting for meeting approved by consensus.

**Action Item: Approval of regular meeting minutes from November 9, 2021**

No Objections

Meeting minutes approved

**Public Input:**

No Public Input

**Treasurers Report:** Chief de Jong presented the financial reports.

**Action Item:** The Financial report was approved with no objections.

**Action Item:** A motion was made for disbursement of funds to pay the bills in the amount of \$377,404.80

**Old Business:**

1. Brundage Mountain Annexation Feasibility Study Agreement-Update: Chief de Jong stated that we are still working on this with Galena Consulting.
2. COVID-19 Time Off Usage: Chief de Jong

**Reports:**

**Fire Chief Report:**

Chief de Jong had nothing to report

**Deputy Chief Report:** Deputy Chief Smith is working on annual evaluations.

**Administrator Report:** Jan stated that the Out of District Contracts have went out in the mail and she is still working on Quick Books with Stacy Carter.

**New Business:**

1. Elo Fire Station-Stor-It, letter of support: Chief de Jong stated Stor-It would like the Department to write a letter of support for them to give to planning and zoning stating why it would be advantageous for the community and the Department for their expansion. After discussion the Commission agreed to the Department composing a letter of support.

2. Air St. Luke's Ground Ambulance-Winter Storage at the fire station: After discussion it was decided that Air St. Luke's needs to get a lease drafted and pay a fee of \$500 per month to the Department.

3. Short term and long-term disability quote: Chief de Jong presented quotes received to the Commission. There will be further discussion on this at the next commission meeting.

4. AFG Grant-Treasure Valley Cooperative-Firefighter injury reduction and mental health: No Discussion

5. Four Corners Communication IT Service Agreement Discussion: Chief de Jong presented the Commissioners with the price sheet for the IT Service Agreements offered. After discussion it was agreed that we would not enter into any IT Service Agreements Offered and will continue to pay Four Corners only for time used.

6. Dates and times of commissioner meetings in 2022: There will be no change to the dates and times for commission meetings for 2022.

The next regular commission meeting is on Tuesday, January 11, 2022, at 5:15 P.M.

Commissioner Noah called the meeting to close at 7:08 P.M.

Approved:



Jan Julian, Secretary