

MINUTES

MCCALL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING

201 Deinhard Lane, McCall, ID
July 21st, 2026

Present:

Madam Chair Noah called the meeting to order at 5:17 p.m.

Public Present: Valley County Lookout Drew Dobson, Captain Swain, Step Up Captain Weede, FF Deets, FF Manning, FF Frick, FF Desmond, FF Church.

Public Input: No public Input.

Roll Call: Quorum present as Madam Chair, Sadie Noah appeared in person and Commissioner Nick Erikson and Commissioner Jeremy Olson appeared virtually.

Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

Commissioner Erikson moved to approve the posted amended agenda for July 21, 2026.

No discussion.

Motion passed unanimously.

Action Item: Approval of the regular meeting minutes for June 25, 2026, June 29, 2026, June 30th, 2026, July 14, 2026, and regular meeting of July 7, 2026.

Discussion was had.

Commissioner Erikson moved to approve the commissioner meeting minutes of June 25th, July 7th, and July 14th.

Motion passed unanimously.

Minutes for June 29th and June 30th will be presented at the Project Session.

Action Item: Approval of bills and Treasurer's Report

Office Administrator Amanda Keaveny presented the July 21, 2026, bills for approval and the Treasurer's Report. The Board reviewed the claims and financial reports and had the opportunity to ask questions.

Commissioner Erikson moved to approve the bills in the amount of \$339,219.08 and accept the Treasurer's Report as presented.

Motion passed unanimously.

New Business

1. Fiscal Year 2027 Budget Workshop

Director Miller presented the proposed 2027 budget, which was developed using input from career staff, the Valley Countywide EMS Committee, and the administrative team. The Board discussed the proposed budget and asked clarifying questions.

No action was taken.

2. Approve Fiscal Year 2026 Audit Engagement Letter with Zwygart John & Associates

Commissioner Erikson moved to approve the Audit engagement letter with Zwygart John & Associates for fiscal year 2026.

Discussion was had.

Motion passed unanimously.

Old Business

1. Discussion and consider approving Public Safety Plan Agreement for Red Ridge Development

Attorney Gigray reported on the Public Safety Plan Agreement for Red Ridge Development.

Discussion was had.

No action was taken.

Reports:

1. Attorney Report

The record will reflect that there was no additional report provided by the district's attorney.

2. Fire Chief Report

No report

3. Deputy Chief Report

Deputy Chief Schaffran reported that planning for the station expansion is continuing. He also provided an update on the countywide radio system review and informed the Board that collective bargaining negotiations with the union are scheduled to begin on July 29, 2026.

4. Administrative Office Report

The record will reflect that there was no additional report provided by the Administrative Office.

5. EMS District Report

Director Miller reported that budget workshops for the FY 2027 budget are ongoing. The proposed FY 2027 EMS budget includes funding to outfit a new ambulance for Donnelly Fire Protection District, as well as the district's share of the replacement monitor costs.

6. Local Union 4564 Report

Local 4564 President Danielle Desmond reported on recent union activities, including trailer decals, the community bicycle helmet giveaway, and online registration for the Joe Becker Memorial Golf Tournament on August 21, 2026, at Jug Mountain Ranch. She also reported that Firefighter James Manning recently lost his schoolhouse and storage shed in a fire. Local 4564 requested a few minutes during the executive session. Commissioner Noah responded that legal counsel would be consulted and that an advanced request for Executive session is appreciated to allow for adequate time in the meeting.

7. Commissioner Report

The record will reflect that there was no additional report provided by the Commissioners

Action Item: Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)

Commissioner Erikson moved to go into Executive Session under **Idaho Code § 74-206 1(a) (b) (d)** at 6:06 p.m.

Roll Call Vote: Madam Chair Noah, Commissioner Olson, Commissioner Erikson

Commissioners entered Executive Session under **Idaho Code § 74-206 1(a)(b)(d)** at 6:06 p.m.

Madam Chair Noah brought the commissioners out of Executive Session under **Idaho Code § 74-206 1(b)-Personnel** at 7:01 p.m.

§ 74-206(1)(b) - "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent..."

§ 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular need.

§ 74-206 (1) (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. The Action item is also the voice vote to come out of executive session and resume regular session.

Action Item: Consider Taking Action after exiting Executive Session under Idaho Code § 74-206 1(a) (b) (d)

No action taken at this time.

New Business Continued.

3. Authorize Commission Chair to correspond with union

Discussion was had.

Commissioner Erikson moved to authorize Chair Noah to correspond with the Union on behalf of the Board.

The motion passed unanimously.

4. Appoint Acting Fire Chief

Commissioner Erikson moved that we, the Board of Commissioners, pursuant to our authority under Idaho Code § 31-1417, appoint Travis Smith as Acting Fire Chief and Acting Fire Code Official of the District, effective July 22, 2026, on the following terms:

1. This appointment is made to ensure continuity of Fire Chief and Fire Code Official functions during the absence of Fire Chief Bertrand while he is on medical leave. This is an acting appointment made under the Board's general management authority and is separate and distinct from the annual appointment process set forth in Policy Code § 5.5.1.
2. During the term of the appointment, Travis Smith shall have and may exercise the full authority, responsibilities, and duties of the Fire Chief as set forth in the McCall Fire

Protection District Policy Code, Chapter 5, and of the Fire Code Official as set forth in Policy Code § 5.6.2, including but not limited to the authority to act on personnel, operational, and administrative matters ordinarily within the Fire Chief's authority, and specifically including authority to receive, evaluate, and act upon the pending grievance filed under Article 12 of the Collective Bargaining Agreement.

3. This appointment shall automatically terminate upon the earlier of: (a) Fire Chief Bertrand's return to full duty; or (b) further action of the Board. This appointment does not constitute, and shall not be construed as, a vacancy in or removal from the Fire Chief position, nor as an appointment under Policy Code § 5.5.1.
4. The Board directs the Douglas Miller, Director of Administration /Planning together with Wm. F. Gigray, III, District legal counsel to prepare, for the Board's review and approval, a short-term employment agreement with Travis Smith reflecting the terms of this acting appointment, including compensation, duration, and scope of authority consistent with this motion, for presentation at the Board's next meeting.

No further discussion.

Motion carried unanimously.

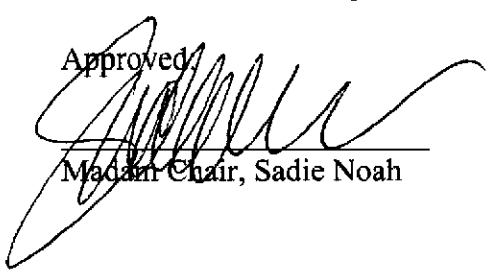
b), §74-206 1(a), §74-206 1(d)

Action Item: Announcement of next meeting.

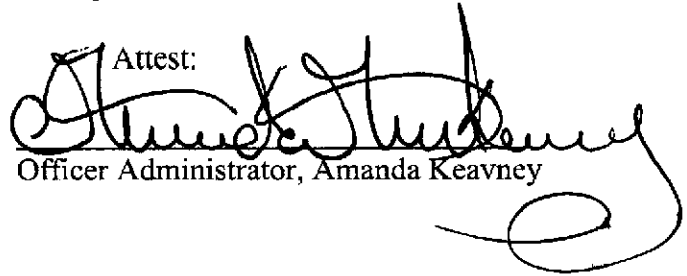
The next scheduled project meeting will be August 4, 2026 at 8:00 a.m.

Madam Chair Noah adjourned the meeting at 7:06 p.m.

Approved:


Madam Chair, Sadie Noah

Attest:


Officer Administrator, Amanda Keavney