

MINUTES

MCCALL FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS MEETING
201 Deinhard Lane, McCall, ID
November 18, 2025 5:15

Present: Commissioner Noah, Commissioner Erikson, Commissioner Olson, Chief Bertrand, Administrator Keaveny, Attorney Gigray, Local 4564 President James Manning,

Commissioner Noah called the meeting to order at 5:16 PM

Roll Call: Quorum present.

Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

Commissioner Erikson moved to approve the agenda notice and posting.
No further discussion.

Motion passed unanimously.

Public Input: No public input.

Action Item: Approval of the regular meeting minutes for November 4th

Discussion was had.

Commissioner Erikson moved to approve the November 4th, 2025 meeting minutes.

Motion passed unanimously.

Action Item: Treasurer's Report and Approval of Bills

Secretary/Treasurer Keaveny provided the Treasurers Report and bills needing approval.

Discussion was had

Commissioner Erikson moved to receive the treasurer's monthly financial report, subject to board examination, and place it on file for the fiscal year audit and approve the bills as presented in the total amount of \$336,737.24

Motion passed unanimously.

Action Item: Old Business

1. Discuss adopting McCall /Cascade Fire Districts’ Interagency Administrative Services Contract

Commissioner Erikson moved to approve Resolution 2025-13, as drafted by District counsel and distributed via email on November 3, 2025.

Motion passed unanimously.

2. Discuss First Amended and Reformed Ambulance EMS and Transport Services Agreement
The Agreement remains in draft form.

No action was taken.

3. Discuss and consider adopting and implementing the Valley Countywide EMS District Resident Ambulance Transport Fee Waiver Policy

Staff provided a report and discussion was held regarding the proposed Resident Ambulance Transport Fee Waiver Policy.

Commissioner Erikson moved to approve Resolution 2025-14, adopting and implementing the Valley Countywide EMS District Resident Ambulance Transport Fee Waiver Policy.

Motion passed unanimously.

4. Discuss and consider approving and authorizing an EMS Credit on Fire District Development Impact Fees.

Discussion was had. Attorney Gigray provided a detailed report. No formal action was taken; the item will continue to be developed with the relevant committees and brought back to the board.

5. Discuss and consider adopting EPCR documentation policy

Chief Bertrand provided a report on the proposed EPCR (Electronic Patient Care Report) documentation policy. Discussion was held.

Commissioner Erikson moved to adopt Resolution 2025-15, EPCR Documentation Policy.

Motion passed unanimously.

Reports:

- 1) **District Attorney Report**

Attorney Gigray provided the District Attorney's Report and provided guidance on commissioner reelection procedures including a resolution declaring unopposed commissioners elected.

2) Fire Chief Report & Deputy Chief Report

Chief Bertrand reported that Deputy Chief Schaffran has received final clearance with a start date of January 5. Preliminary work on station updates is underway, PulsePoint and Community Connect are in progress with an anticipated rollout around Winter Carnival; and the recruitment for the Director of Planning remains open.

3) Fire Prevention Captain Report

On behalf of Captain Garber, Chief Bertrand reported Fire Prevention is booked through year-end on inspections.

4) Administrator Report

Administrator Keaveny reported supporting onboarding of Chief Schaffran, roof leak repairs appear sufficient for winter with a full roof replacement planned next summer; GEMT reimbursement has drawn a fine line between Fire vs. EMS expenditures; the districts participated in the West Central Mountains Economic Development Summit; wildland deployment reimbursement will be forthcoming; annexation with Adams County remains under review; key certifications (EMT, car seat technician, CPR instructor) have been renewed; about 100 out-of-district service contracts will be mailed; the Transparent Idaho registry remains to be completed; and an Impact Fee Advisory Committee meeting will be scheduled to finalize credit and fee recommendations.

5) Local 4564

IAFF Local 4564 President Manning reported upcoming union elections for Secretary and Treasurer and noted that Heather Weede is stepping down.

6) Commissioner Report

No report.

Executive Session Under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i)&(j)

§ 74-206(1)(b) – "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent..."

Commissioner Noah moved to enter Executive Session at 6:26 p.m. pursuant to Idaho Code § 74-206(1)(b) for employment contract matters; the motion passed unanimously by roll call, and the Board returned to open session at 6:45 p.m.

Action Item: New Business

1. Update LGIP Board Member Contact and Signer

LGIP board member contact and signer information updated.

2. Discussion of Multi-Jurisdictional Fire, EMS, and Life Safety Considerations Associated with the Stibnite Mine

Discussion was had, no action taken.

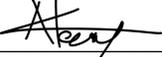
Action Item: Announcement of next meeting.

The next regular Board Meeting (Project Session) is Tuesday, December 2nd at 8:00 A.M

Action Item: Adjournment

Chairman Noah adjourned the meeting at 6:46

Approved:



Amanda Keaveny, Secretary